

SOON BUERGE

Stock Associate

soon.buerge@gmail.com

(575) 143-1716

1248 Brown Avenue, Riverdale, IL 60827



PROFILE

I have over 1 year of experience as a Stock Associate. I am responsible for unpacking, stocking, and organizing merchandise. I also help customers find what they're looking for and answer any questions they may have. Plus, I keep the sales floor clean and tidy at all times. My great organizational skills and friendly attitude make me an asset to any team

LINKS

[linkedin.com/in/soonbuerge](https://www.linkedin.com/in/soonbuerge)

SKILLS

Stock Associate

Retail Store

Customer Service

Communication Skills

Organizational Skills

Time Management Skills

Physical Stamina

LANGUAGES

English

Urdu

HOBBIES

Organizing

Cleaning

Decorating

EMPLOYMENT HISTORY

● Stock Associate II at Macy's, IL

May 2022 - Present

- Demonstrated ability to process stock quickly and accurately, averaging 400 deliveries per day.
- Maintained cleanliness throughout the warehouse by sweeping and organizing daily.
- Collaborated with fellow team members to reach quotas, leading to a 10% increase in productivity.
- Recommended new organizational methods that saved the company \$5,000 per month in inventory costs.
- Led weekly trainings for new hires on proper stocking procedures.

● Stock Associate I at Target, IL

Jul 2021 - Mar 2022

- Maintained accurate inventory of all products in the stock room.
- Monitored product expiration dates and restocked shelves accordingly.
- Unloaded deliveries and organized stock according to company standards.
- Assisted customers with purchasing decisions when needed.
- Maintained a clean and safe work environment at all times.

EDUCATION

High School Diploma at Proviso East High School, IL

Sep 2016 - May 2021

I've learned about a variety of subjects, including English, Math, Science, and History.

CERTIFICATES

Certified Stock Associate (CSA)

Sep 2020

Certified Inventory Management Specialist (CIMS)

Jan 2019

MEMBERSHIPS

National Retail Federation

Retail Industry Leaders Association