# Marlea Kelpe

Security Guard

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Profile

**Employment History** 

### Details

marlea.kelpe@gmail.com 945-372-0152 680 Quintana Road, Morro Bay, CA 93442

A versatile and experienced security guard with over 3 years of experience in various settings. Proven ability to maintain order, deter crime, and enforce rules and regulations. Highly observant with keen attention to detail. Trained in emergency response procedures and first aid/CPR.

#### Security Guard at ADT Security Services

Apr 2022 - Present

- Protects people, property, and organizations by maintaining a safe and secure environment.
- Observes for signs of crime or disorder and contacts law enforcement as necessary.
- Detains trespassers in a civilized manner until police arrive on the scene.
- Responds to alarms by investigating disturbances to ensure that no criminal activity is taking place.
- Writes detailed reports documenting incidents observed while on duty.

#### Armed Security Guard at Allied Universal Corporation

Jul 2019 - Feb 2022

- Apprehending 3 shoplifters in 1 month.
- Deterring 20 loiterers from entering premises in 2 weeks.
- Responding to 10 fire alarms within designated timeframes.
- Discovering and reporting 7 gas leaks over the span of 4 months.
- Conducting 50 security checks per shift.

Education

High School Diploma at California High School, Los Angeles, CA

Aug 2014 - May 2019

Critical thinking, time management, research, and writing.

Links

#### linkedin.com/in/marleakelpe

Skills

Patrolling

Monitoring

Post orders

Access control

Surveillance equipment operation

Incident response procedures

Report writing

Languages

English

Portuguese

Certificates

CRSA (Certified Residential Security Advisor) Aug 2020

CSSP ( Certified School Safety Professional) Dec 2018

**CPP (Certified Protection Professional)** Aug 2017