

# Sumeya Goethel

Compliance Officer

## Profile

A highly accomplished Compliance Officer with more than 3 years of experience in developing and implementing compliance programs. Proven ability to identify risk areas, develop mitigation plans, and ensure adherence to regulatory requirements. Exceptional communication and interpersonal skills; able to establish relationships with all levels of management and staff. Demonstrated success in developing creative solutions to complex problems while maintaining a high level of quality assurance.

## Employment History

### Corporate Compliance Officer at Wyndham Hotels & Resorts: Arizona

Feb 2022 - Present

- Implementing or overseeing the implementation of a successful compliance program at an organization. This could involve developing policies and procedures, conducting risk assessments, creating training and education materials, etc.
- Investigating potential breaches of compliance regulations and taking appropriate corrective action when necessary.
- Conducting audits to ensure that employees are adhering to Compliance Policies & Procedures Manuals requirements
- Screen individuals prior to employment with respect their background check in order to help avoid any legal liabilities
- spearheading teams which develop plans for managing crises should they occur.

### Healthcare Compliance Officer at Best Western Hotels & Resorts: California

Jul 2019 - Jan 2022

- Increased compliance with internal controls by X%.
- Reduced operational risk exposure by Y%.
- Developed and implemented new procedures that improved compliance rates by Z%.
- Trained and educated employees on XYZ best practices, which resulted in a decrease in non-compliance incidents by PQR%.
- Chaired or served on various committees related to safety, security, and/or privacy (e.g., Physical Security Committee, Information Security Committee).

## Certificates

### Certified Internal Auditor (CIA)

Nov 2018

### Certification in Control Self-Assessment (CCSA)

Feb 2017

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## Education

### Bachelor of Science in Business Administration at Santa Clara University, Santa Clara, CA

Sep 2015 - May 2019

I learned how to effectively communicate with others, both verbally and written. I also gained strong problem solving skillsets and a deep understanding of business principles.

## Links

[linkedin.com/in/sumeyagoethel](https://www.linkedin.com/in/sumeyagoethel)

## Skills

Familiarity with regulatory compliance frameworks

Ability to develop and implement compliance programs

Strong research and analytical skills

Excellent written and oral communication skills

Project management experience

Demonstrated ability to work independently as well as collaboratively in a team environment

Strong interpersonal skills